

Volunteer / Employee Use of Auto Statement for School Activity and Insurance Certification

DATE:

ACTIVITY		LOCATION	
VEHICLE YEAR	MAKE	MODEL	COLOR
REGISTERED OWNER OF VEHICLE		DRIVER	
<input type="checkbox"/> Employee <input type="checkbox"/> Parent/Guardian <input type="checkbox"/> Volunteer		<input type="checkbox"/> Employee <input type="checkbox"/> Parent/Guardian <input type="checkbox"/> Volunteer	
PRINT NAME OF REGISTERED OWNER(S) OF VEHICLE		IF PARENT/GUARDIAN, LIST STUDENT'S NAME	
TELEPHONE NUMBER	Home () Work ()	PRINT NAME OF DRIVER OF VEHICLE (IF DIFFERENT FROM REGISTERED OWNER)	
ADDRESS		TELEPHONE NUMBER	Home () Work ()
OWNER LICENSE NUMBER	LICENSE EXPIRATION	ADDRESS	
REGISTERED OWNER'S SIGNATURE X		DRIVER'S LICENSE NUMBER	LICENSE EXPIRATION
		DRIVER'S SIGNATURE X	

1. As registered owner, I certify that the above-described vehicle has a valid registration and is covered by no less than \$100,000/\$300,000 for liability coverage and no less than \$25,000 for property damage.

A **copy of the insurance policy** which states the amounts of liability **must be attached to this form**. (The school copy machine may be used to make a copy of your valid insurance certificate.)

Name of Insurance Company	
Public Liability (limits of coverage)	\$
Property Damage (limits of coverage)	\$
Medical (limits of coverage)	\$
Expiration Date of Insurance Policy	

2. Choose one:

- Single Location / One Time: As driver of the vehicle described above, I agree to furnish transportation for a school activity involving travel on the following dates (*Leaving Date*) _____ (*Return Date*) _____ to the location described above.
- Various Locations / Entire Season: As driver of the vehicle described above, I agree to furnish transportation for school activities involving travel to various locations as defined by the (*List Sport*) _____ schedule.

3. As driver and/or owner, I certify that I have read both sides of this form and that all requirements are met.

4. As owner of the vehicle described above, I certify that the driver of above-described vehicle:

- is in good physical and mental health and is safe to drive.
- has a good driving record and does not have excessive traffic violations per DMV point count.

5. As driver, I also certify that I meet the requirements of item 4, above.

6. This certification may remain in effect through a school year or the last effective date of the insurance policy, whichever one comes first.

The principal shall refer to Administrative Regulation 6153 for verification of compliance with district requirements for volunteer drivers. Signature of principal implies all district requirements are fulfilled, as certified on this form:

X

Principal's Signature

Date

CONDITIONS AND INSTRUCTIONS

As volunteer driver providing transportation to students involved in an authorized school activity, I have read, understood and will meet the conditions noted below. I further agree to provide the required information and to abide by these conditions and instructions while acting as a volunteer driver.

1. I understand that my own automobile liability insurance will always be considered as primary coverage. Check the adequacy of your liability insurance (see item 1, page 1 of this form). **You are liable** in the event of accident, injury, or death resulting from such use of your vehicle.

State law states that "all persons making any field trip or excursion shall be deemed to have waived all claims against the district (its employees) or the State of California for injury, accident, illness, or death occurring during or by reason of the field trip or excursion." (Ed Code 35330)

2. I understand that all travel by private car requires prior approval by the principal.
3. I understand that I must be at least **25 years of age** in order to be a volunteer driver and certify that fact by my signature on this form.
4. I understand that parents/guardians assume sole responsibility for the transportation of their youngsters to activities when neither the school nor the district provides transportation or organized private vehicle transportation.
5. I understand that I must submit a signed *Volunteer Auto Use Statement* annually to the principal so that my volunteer driving status remains in force.
6. I understand that by signing this form I waive and release the district from any and all claims for reimbursement for any such transportation, unless otherwise permissible by District policy.
7. Vehicles volunteered cannot be designed to carry more than nine passengers and a driver. The vehicle must carry only the number of passengers for which it was designed. Each passenger is required to use a safety restraint. (VC 27360-27360.5, 27363)

8. The number of occupants in a pickup or motortruck may not exceed more persons than can safely sit in the **passenger** compartment. Motorhomes and open Jeep-type vehicles may not be used to transport students. Students are expressly forbidden to ride in the cargo area of pickups or motortrucks whether or not these areas are enclosed by camper shells or other protective covering.
9. I certify that the vehicle is in safe operating condition, and that I have checked or had a mechanical check prior to the trip, including, but not limited to: tires (including spare), brakes, lights, turn signals, horn, suspension, seat belts, emergency tools and equipment (such as a jack and chains), and that said vehicle is mechanically sound.
10. I certify that the vehicle possesses emergency warning devices, such as flares and/or reflectors.
11. I will travel in a caravan style if more than one vehicle is used for the trip.
12. In the event of an accident notify California Highway Patrol and request that they contact the Principal in addition to normal procedure.
13. I will assume supervisory responsibilities for student control to and from activities.
14. I promise not to drive with any alcohol/illegal substances in my system while acting as a volunteer driver.
15. I understand that students, other than my own children, will not be released at any location other than school or as instructed by school staff.

FAX OR E-MAIL A COPY OF THIS COMPLETED FORM TO EL DORADO UNION HIGH SCHOOL DISTRICT TRANSPORTATION DEPARTMENT:

FAX: 530.622-2308
E-MAIL: dvanderpool@eduhd.k12.ca.us